

KITTREDGE PARENTS ASSOCIATION

KPA Meeting Notes

9/14/21 6-7PM

Thanks for your interest in the first KPA meeting of the year. This meeting introduces the KPA Team, talks about what we do (foster community and fundraise for the school and to support our events), and puts out a call for volunteers. We also share the tentative KPA schedule for this year.

You'll see several KPA positions large and small are still open, and are **highlighted** below. If you are interested in volunteering please reach out and we can help find a position suited to your talents and availability! We are entirely volunteer run and it takes a team effort!!!

Below is the meeting agenda and a record of votes taken. We also devoted time at the end to planning for the Fall Raffle and Fall Social, to be held on Thursday 10/21: mark your calendars!!!

1. **Welcome & Introductions** - Kyle Kaufman (President)
 2. **Principal's Report** – Louise Pon-Barry
 3. **Treasurer's Report** - Anna Malyala (Treasurer) *Current balance : \$38953, funds in good shape for start of year.*
 4. **KPA Events Overview** - Kyle Kaufman
 - Fall Family Camp: Sept 17-19 (Kyle Kaufman)
 - Fall Parent and Teacher Social: October TBD (**Social Chair – position filled**)
 - Fall Raffle: October TBD (Tom Vilhauer)
 - Pre-Holiday See's Candy Sale?: November (**position filled**)
 - Classroom Holiday Teacher Gift Drive: December (Kyle Kaufman)
 - Holiday Happening: December 19 (Kathleen Byrne, Catherine Kelley)
 - Spring Parent and Teacher Social & "Wine Raiser": February (**position filled**)
 - Dinner & Auction: March TBD, site TBD (**Auction chair – position open**)
 - Talent Show: March 26 (**position filled**)
 - Spring Family Camp: TBD (**position open**, Kyle willing to co-chair)
 - Classroom Teacher Appreciation End-of-Year Gift Drive & Teacher Luncheon: late May/June (**position filled**)
 - Surprise Snack Days (for Faculty) (new offering, TBD, Anna Malyala)
- NEW EVENTS for consideration:
- KPA Donut Hike: TBD, offered by Devon & Nick McConnell (*Voted - yes*)

- End of School Picnic: June TBD (**position open**)(*Voted - yes*)
- Call for other new events, creative revisioning of our calendar. Count Me Ins (from Auction) as example.

5. **Meet our Team, Join Our Team: KPA Leadership & Volunteers**

a. **Officers:** President, Treasurer, and Secretary (**OPEN**)

b. **Committees/Event Chairs**

Web Coordinator – Leyla Cebeci

Email Communications – Kyle K.

Fall Family Camp Coordinator – Kyle K.

Social Chair (Fall & Spring Socials) – Jessica May-Shah, Yeeki Ho, Cindy Tam

Raffle Chair – Tom Vilhauer

See's Candy Sale Chair – Louise Pon Barry

Holiday Happening Chairs - Kathleen Byrne, Catherine Kelley

Holiday Teacher Appreciation – OPEN

Dinner & Auction Team-

- Chair - ?
- Food & Beverage, Décor -?
- Sponsorships - ?
- Count-me-ins - ?

- Wine raffle - ?
- Kid art - ?

- Website/Program - Leyla Cebeci
- Name tags/day of Help - ?
- Communications - Leyla Cebeci

Talent Show: Day of Food/Drinks Coordinator – Tom Vilhauer

Spring FamilyCamp Coordinator - OPEN

End-of-Year Gift Coordinator – Cindy Tam

End-of-Year Picnic Coordinator - OPEN

c. Classroom Parents:

- | | |
|---------------------------|---------------------|
| ● K/1 – Riva Gokhale | ● 6 - Sarah Kaufman |
| ● 2/3 - Laura Julian | ● 7 - OPEN |
| ● 4/5 - Maya Frohlichmann | ● 8 - OPEN |

6. Other Business

- Launching a KPA Scholarship Fund
- KPA website – now up and running!
- Kitt What App – please join!
- KPA email – add us to your contacts! kittredgeparentsassociation@gmail.com
- Smile Amazon; corporate matching
- Next KPA Meeting: Tuesday, October 12, 6-7 p.m.
- Proposed meeting dates: (generally 2nd Tuesday of the month):
 - Oct. 12
 - Nov.9
 - Dec. typically skipped, added if needed
 - Jan.11
 - Feb.8
 - Mar. 8
 - April 5 (12th is spring break)
 - May 10