

KITTREDGE PARENTS ASSOCIATION

KPA Agenda Minutes

9/10/19 6-7PM

Attendees:

Kathleen Byrne

Anna Malyala

Kyle Kaufman

Tatiana Piech

Angela Swanson

Michelle Stephens

Tien Shen

Mary Dizon

Senta Anderson

Jim Mayer

Terry Young (Kitt.)

Trudy Young (Kitt.)

Sarah Cherny

Jennifer Buzick

Pete Lavaroni (Kitt.)

1. **Welcome & Introductions** - Kyle Kaufman
2. **Principal's Report** - Pete Lavaroni
3. **Treasurer's Report** - Anna Malyala
4. **KPA Events Overview** - Kyle Kaufman
 - Fall Parent and Teacher Social: October 25 (Jennifer Buzick)
 - Fall Raffle: October 7-25 (Inna Roitman)
 - Pre-Holiday See's Candy Sale: November 7-21 (Sarah Cherny)
 - Classroom Holiday Teacher Gift Drive: December (Kyle Kaufman)
 - Holiday Happening: December 19 (Tanya Piech, Kathleen Byrne)
 - Spring Parent and Teacher Social & "Wine Raiser": February (Jennifer Buzick)
 - Dinner & Auction: March 14, Arguello Restaurant (Alexandra Feldman, Leyla Cebeci)
 - Talent Show: March 26 (Jim Mayer)
 - Classroom Teacher Appreciation End-of-Year Gift Drive & KPA Teacher Gifts: late May/June
 - Teacher Appreciation Luncheon: June 10 (Senta Anderson)

5. KPA Leadership

a. Officers: President, Treasurer, and Secretary

b. Committees/Event Chairs

Social Chair - Jennifer & Howard Buzick

Raffle Chair - Inna Roitman

See's Candy Sale Chair - Michelle Osborne, Sarah Cherny

Holiday Happening Chair - Tanya Piech, Kathleen Byrne

Dinner & Auction Team- (incl. Tanya Piech, Maacah Marah, Carrie Chee)

- Chair - Alexandra Feldman
- Food & Beverage, Décor -?
- Sponsorships - ?
- Count-me-ins - Homa Tabatabai
- Wine raffle - Jennifer & Howard Buzick
- Kid art - ?
- Communications (programs, invites, emails) - Alexandra Feldman, Leyla Cebeci, Kyle Kaufman
- Website/Program - Leyla Cebeci
- Name tags - ?
- Other ?

End-of-Year Gift Coordinator - ? (can shadow Kyle during Holiday drive)

c. Classroom Parents:

- K/1 - Michelle Stephens
- 2/3 - Sarah Cherny
- 4/5 - Jennifer Buzick
- 6 - Tien Shen
- 7 - Angela Swanson
- 8 - Tanya Piech

6. Other Business

- a. Launching a KPA Scholarship Fund
- b. KPA website – standalone site bundled with auction or expanding Kittredge KPA stub
- c. Smile Amazon; corporate matching
- d. Next KPA Meeting: Tuesday, October 8, 6-7 p.m.
- e. Proposed meeting dates: (generally 2nd Tuesday of the month):
 - Oct. 8
 - Nov.12
 - Dec.10 (if needed)
 - Jan.14,
 - Feb.11
 - Mar. 10
 - April 7 (14th is spring break)
 - May 14