

# Parent Teacher Conferences

**December 14 and 15**

*All parents should complete and return this form by Tuesday, November 21 so we know you have received this information.*

We are holding Parent-Teacher Conferences on Thursday and Friday, December 14 & 15.

**Please number your first, second, third, and fourth choice of conference times below.**

We try to give everyone one of their 4 choices, but that is not always possible. There will be more times available to you the earlier you return the form, but we still need 4 choices to try to accommodate everyone.

If you do not want a conference at this time, please check off that option, sign and return the form.

STUDENT NAME: \_\_\_\_\_

\_\_\_\_\_ **I do not wish to attend a conference at this time. Please mail my child's report card.**

\_\_\_\_\_ **I would like a conference and have numbered four choices below.**

*Confirmation of your scheduled time will be returned after Thanksgiving.*

**Thursday, December 14**

**Friday, December 15**

12:30 - 12:50 \_\_\_\_\_

12:30 - 12:50 \_\_\_\_\_

1:00 - 1:20 \_\_\_\_\_

1:00 - 1:20 \_\_\_\_\_

1:30 - 1:50 \_\_\_\_\_

1:30 - 1:50 \_\_\_\_\_

2:00 - 2:20 \_\_\_\_\_

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4:00 - 4:20 \_\_\_\_\_

4:00 - 4:20 \_\_\_\_\_

4:30 - 4:50 \_\_\_\_\_

4:30 - 4:50 \_\_\_\_\_

5:00 - 5:20 \_\_\_\_\_

5:00 - 5:20 \_\_\_\_\_

Have you indicated your first 4 choices?? Thank you!!

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Parent Signature

Date